



# 1 Portfolio Summary

Portfolio: **Leader**

Member: **Cllr Martin Tett, Leader of the Council**

<b>REVENUE</b>		<b>CAPITAL</b>	<b>Released</b>	<b>Unreleased</b>	<b>Total Gross</b>
	£000		£000	£000	£000
Budget	7,174	Budget	18,459	2,953	21,412
Forecast Outturn	7,101	Forecast Outturn	13,673	-	13,673
Variance	- 73	Variance	- 4,786	- 2,953	- 7,739
Variance %	-1.0%	Variance %	-25.9%	-100.0%	-36.1%
Financial Performance		Financial Performance			

The year-end forecast is an underspend of £0.073m.



This is due to underspending on staffing within the Policy, Performance and Communications Team.

Capital slippage of £7.7m comprises £1.6m relating to the Waterside North Development and £6.1m relating to LEP schemes including:

- South East Aylesbury Link Road relating to land purchase now falling into 2019/20.
- A4 Sustainable Travel Scheme – construction now due to take place between February and October 2019
- Aylesbury Eastern Link Road due to delay in commissioning detailed design and reserved matters

Portfolio: **Community Engagement and Public Health**

Member: **Cllr Noel Brown**

<b>REVENUE</b>		<b>CAPITAL</b>	<b>Released</b>	<b>Unreleased</b>	<b>Total Gross</b>
	£000		£000	£000	£000
Budget	9,311	Budget	1,304	280	1,584
Forecast Outturn	9,388	Forecast Outturn	1,247	-	1,247
Variance	77	Variance	- 57	- 280	- 337
Variance %	0.8%	Variance %	-4.4%	-100.0%	-21.3%
Financial Performance		Financial Performance			



The year-end forecast position is an overspend of £0.077m.

The Contact Centre is slightly overspending due to undeliverable savings on the Fix My Street project.

Public Health is expected to breakeven.

Portfolio: **Health & Wellbeing**

Member: **Cllr Lin Hazell**

<b>REVENUE</b>		<b>CAPITAL</b>	<b>Released</b>	<b>Unreleased</b>	<b>Total Gross</b>
	£000		£000	£000	£000
Budget	132,141	Budget	50	2,750	2,800
Forecast Outturn	133,495	Forecast Outturn	-	-	-
Variance	1,354	Variance	- 50	- 2,750	- 2,800
Variance %	1.0%	Variance %	-100%	-100%	-100%
Financial Performance		Financial Performance			

The year-end revenue forecast position is an overspend of £1.354m.

The overspend is mainly the result of:



- increased service users in residential and nursing home due to lower death rates and an increasing number of service users exhausting their own funds and becoming the responsibility of the Council and a number of service users are no longer eligible for Continuing Health Care.
- an increase in the average number of domiciliary care hours per service user as a consequence of increased complexity in need of service users.

The position has improved since Q2 as there have been a number of one-off, non-recurrent savings from vacancies or additional income from backdated clawbacks of Continuing Health Care where service users have become eligible.

The capital programme is showing slippage £2.8m as the adult respite project is currently under review.

**Portfolio: Children's Social Care**

Member: Cllr Warren Whyte

<b>REVENUE</b>		<b>CAPITAL</b>	<b>Released</b>	<b>Unreleased</b>	<b>Total Gross</b>
	£000		£000	£000	£000
Budget	67,697	Budget	1,851	594	1,257
Forecast Outturn	72,645	Forecast Outturn	1,478	594	884
Variance	4,948	Variance	- 373	-	373
Variance %	7.3%	Variance %	-20.2%	0.0%	-29.7%
Financial Performance		Financial Performance			

The year-end forecast revenue position is an overspend of £4.948m.



The main pressures continue to be placement budgets for looked after children and legal budgets.

Strategies are in place to reduce placement costs by increasing placements with in-house foster carers. Since the start of the year the number of placements with in-house foster carers has increased by 38, and the numbers of external residential and external foster care placements have reduced by 5 and 4 respectively

Legal budgets remain under pressure due to the re-working of complex cases leading to an increase in the numbers of court proceedings

Portfolio: **Education & Skills (including Client Transport)**

Member: **CLlr Mike Appleyard**

<b>REVENUE</b>		<b>CAPITAL</b>	<b>Released</b>	<b>Unreleased</b>	<b>Total Gross</b>
	£000		£000	£000	£000
Budget	22,873	Budget	46,466	- 598	45,868
Forecast Outturn	24,787	Forecast Outturn	47,891	417	48,308
Variance	1,914	Variance	1,425	1,015	2,440
Variance %	8.4%	Variance %	3.1%	-169.7%	5.3%
Financial Performance		Financial Performance			



The year-end forecast revenue position is an overspend of £1.914m.

There are pressures in Home to School Transport budgets (£2.05m overspend) due to increase in demand through the year and a shortfall against in year savings plans.

The capital position is showing an overspend of £2.4m due to accelerated school works

Portfolio: **Resources**

Member: **Cllr John Chilver**

<b>REVENUE</b>		<b>CAPITAL</b>	<b>Released</b>	<b>Unreleased</b>	<b>Total Gross</b>
	£000		£000	£000	£000
Budget	25,812	Budget	83,923	4,837	88,760
Forecast Outturn	26,284	Forecast Outturn	83,631	680	84,311
Variance	472	Variance	- 292	- 4,157	- 4,449
Variance %	1.8%	Variance %	-0.3%	-85.9%	-5.0%
Financial Performance		Financial Performance			

The revenue year-end forecast position is an overspend of £0.472m.

There are underlying pressures of £2.2m, from HR and Property is offset by income from new commercial acquisitions (Globeside and Voyager) and drawdown from reserves to fund one-off pressures.

Breakdown of underlying pressure

(1) Property & Assets have underlying pressures of £1.5m due to:

- Pressures on reactive maintenance budget and significant one off events
- Voids on retail investment properties
- Staffing cost pressures, including inability to capitalise to the extent budgeted



(2) HR& OD have an underlying pressure of £1.4m largely due to unachievable income targets associated with Harrow HR Shared Service and payroll service.

(3) The remainder of Resources Portfolio is reporting an offsetting underspend of £0.6m, which will be maintained.

The capital position is an underspend of £4.45m and predominantly relates to the decision to delay development of the Aylesbury Study Centre in light of the Unitary decision, and put on hold Technology projects as the Technology Strategy has developed.

Portfolio: **Planning & Environment**

Member: **Cllr Bill Chapple OBE**



<b>REVENUE</b>		<b>CAPITAL</b>	<b>Released</b>	<b>Unreleased</b>	<b>Total Gross</b>
	£000		£000	£000	£000
Budget	10,257	Budget	1,865	496	2,361
Forecast Outturn	8,710	Forecast Outturn	1,544	660	2,204
Variance	- 1,547	Variance	- 321	164	- 157
Variance %	-15.1%	Variance %	-17.2%	33.1%	-6.6%
Financial Performance		Financial Performance			

The revenue year-end forecast position is an underspend of £1.547m

The underspend is due primarily to the overachievement of rental income from our Agricultural Estates, higher income driven by higher film rights, higher income driven by electricity income from EfW, reduced green and food waste costs due to the abnormally hot and dry summer and reduced volumes at the Energy from Waste centre.

Portfolio: **Transportation**

Member: **Cllr Mark Shaw, Deputy Leader**

<b>REVENUE</b>		<b>CAPITAL</b>	<b>Released</b>	<b>Unreleased</b>	<b>Total Gross</b>
	£000		£000	£000	£000
Budget	28,869	Budget	39,041	917	39,958
Forecast Outturn	28,857	Forecast Outturn	37,399	30	37,429
Variance	- 12	Variance	- 1,642	- 887	- 2,529
Variance %	0%	Variance %	-4.2%	-96.7%	-6.3%
Financial Performance		Financial Performance			

The revenue year-end forecast position is breakeven

The capital position is an underspend of £2.5m due to slippage linked to delays around Globe Park and developer funded schemes.



## **2 Non-Portfolio Costs**

Non-Portfolio Budgets have a reported outturn of £7.0m underspend.

This includes £2.2m underspend on debt interest costs as a result of reduced levels of borrowing and the use of internal resources and £0.4m savings in Minimum Revenue Provision (MRP).

The underspend also includes a £1.0m reduction in Revenue Contributions to Capital, £1.3m Adults Social Care demography contingency not currently released, £0.8m unused Budget Risk contingency, £0.3m unused Severe Weather Contingency, £0.2m unused Redundancy Fund, £0.3m unused Pay contingency and £0.5m use of earmarked insurance reserves.

### 3 Outstanding Debt

	Outstanding Debt				Total Due £000	Outstanding Debt as a % of Annual Sales
	0-30 Days £000	31-90 Days £000	91-180 Days £000	More than 180 Days £000		
<b>Portfolio</b>						
Children's Social Care	17	39	10	86	153	5%
Community Engagement	13	2	0	11	26	2%
Corporate Costs	2	0	0	21	23	2%
Education & Skills	79	1,454	100	216	1,849	9%
Health & Wellbeing	252	961	438	3,673	5,323	20%
Leader	641	7	1	2	652	38%
Planning & Environment	100	238	98	79	514	9%
Resources	236	148	69	321	774	8%
Transportation	68	179	106	232	585	8%
Portfolio Not Determined	-83	-91	-24	-140	-339	0%
<b>Total Debt</b>	<b>1,325</b>	<b>2,937</b>	<b>797</b>	<b>4,501</b>	<b>9,560</b>	<b>14%</b>

In December 2016 a debt task and finish group was set up to focus on outstanding debt levels. This group focussed on improving invoicing practice and debt recovery processes and to reduce the value of debt outstanding to the Council. At the outset of this project outstanding debt stood at £17.8m, on an annual sales value of £70m. This reflected debt standing at 25% of annual sales.

Through a focus on process improvement and the redirection of staffing resource to address the oldest debt, the level of debt has now been brought down to £9.56m (£12.2m at Q2), 14% of annual sales. A significant proportion of our debt is secured against property as part of the Adults Social Care charging regime and reflects little risk to the council. Our unsecured debt, which represents the highest risk on non-recovery, has reduced from 8.3% of sales to 3.4%.

The quality of invoicing has improved and processes are being further refined; it is expected that the level of outstanding debt will continue to fall as 'best practice' becomes further embedded.

## 4 Late Payments

### 10 Day Late Payments

Portfolio (Target 90%)	Quarter 3				Year to date
	Total Paid	Paid Late	Paid On Time	% On Time	% On Time
Health & Wellbeing	372	24	348	94%	92%
Children's Social Care	238	37	201	84%	89%
Education & Skills	277	62	215	78%	78%
Community Engagement	293	10	283	97%	94%
Leader	48	7	41	85%	82%
Planning & Environment	105	24	81	77%	84%
Resources	297	75	222	75%	87%
Transportation	60	11	49	82%	90%
Corporate	-	-	-	0%	0%
Unallocated	17	3	14	82%	90%
<b>Total</b>	<b>1,707</b>	<b>253</b>	<b>1,454</b>	<b>85%</b>	<b>88%</b>

The target to pay SME's is 10 days and, despite being just below target, it is anticipated that this will be achieved by the year-end.